



# Wigginton Parish Council

## Annual Meeting Agenda

Date: Tuesday 21<sup>st</sup> June 2022

Time: 8pm

Location: Wigginton Village Hall

### Notice of the Annual Meeting of Wigginton Parish Council

Notice is hereby given that an annual meeting of Wigginton Parish Council will be held on Tuesday 21<sup>st</sup> June 2022 at 8 pm for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

Gosia Turczyn, Clerk to the Parish Council  
15.06.2022

## AGENDA

1. **Chairman's Welcome.**
2. **Apologies for absence to be considered and approved by the Council.**
3. **Declarations of Interest and Dispensations.**
4. **Public Participation (max 15 minutes).**
5. **Hertfordshire Police – report from PCSO.**
7. **Approval and signing of minutes from Wigginton Annual Parish Council meeting held on 17<sup>th</sup> May 2022.**
8. **Vacancy for Parish Councillor.**  
Council to co-opt new Cllr.
9. **Roles and Responsibilities.**  
Council to review current roles and responsibilities of each individual Cllr.
10. **Wigginton Community Projects.**
  - 10.1 Planting Trees project – update from Cllr Maisey.
  - 10.2 Big Picnic – Council to review risk assessment.

**11. Warden's Report.**

Council to discuss matters arising.

**12. Play Area.**

Council to discuss points arising from the report.

**13. Open Spaces.**

13.1 Sports Field – Cllr to agree football pitch maintenance out of football season.

13.2 Recreation Ground.

13.4 Village signs and flowers – Cllr to discuss future arrangements.

**14. Highways and Footpaths.**

14.1 Speeding and Parking.

14.2 Update on Oddy Hill clearance.

**15. Clerk's Correspondence.****16. Finance.**

16.1 To review the accounts that were circulated prior to the meeting including bank statements, bank reconciliation and monthly budget report.

16.2 To pass resolution to authorise payments that were circulated prior to the meeting.

16.3 Annual Governance and Accountability Return (AGAR) for review and approval:

16.3.1 Council to approve Section 1 of the Annual Governance Statement 2021/2022.

16.3.2 Council to approve Section 2 of the Annual Governance Statement 2021/2022

16.4 Publication of Public Rights Notice 2021/2022. Council to agree dates.

16.5 Council to approve the explanation of variances.

**17. Internal Controls.**

17.1 Council to approve IT Policy – Cllr Carr to circulate the policy to members prior to the meeting.

17.2 Council to approve Terms of Reference for Play Area working group.

**18. Planning.****DECISIONS:**

- 21/04435/FUL Creation of a biodiverse wildlife pond Model Farm Rossway Berkhamsted Hertfordshire HP4 3UD Granted
- 22/00850/FUL Demolition of existing dwelling, garage and outbuilding. Construction of new dwelling house. Cumbrae Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Granted
- 21/02836/FUL Relocation and construction of old dismantled barn Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY Application Withdrawn
- 22/00813/FHA Two storey side and single storey rear extension Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH Granted
- 22/01038/FHA New dormers to existing roof Farfield House Chesham Road Wigginton Tring Hertfordshire HP23 6JD Granted

- 22/00793/FUL Replacement stable and hay barn building. Jordon House Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD Granted

APPLICATIONS:

- 22/01383/FUL Relocation and re-erection of old barns Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY
- 22/01713/TPO Fell Beech tree 1 Beech Park Wigginton Tring Hertfordshire HP23 6JF
- 22/01702/FHA Proposed garage Bethany Chesham Road Wigginton Tring Hertfordshire HP23 6HJ

**19. Any Other Business.**

**Meeting closed.**

**Next meeting is on the 19<sup>th</sup> July 2022 at 8 pm in Village Hall**

**Website: [www.wiggintonhertspc.org.uk](http://www.wiggintonhertspc.org.uk)**